



## VACANCY ANNOUNCEMENT

### Director-General of the International Solar Alliance

The International Solar Alliance (ISA) invites applicants for the position of Director-General of ISA. The Director-General is the Chief Executive Officer of ISA, and “is selected by and responsible to the Assembly for a term of four years, renewable for one further term.”<sup>1</sup> The applicant must be available to assume office and commence duties from 15 March 2025.

#### **Background:**

ISA was created on 30 November 2015, during the Paris Conference on Climate Change (COP21) with the shared ambition to undertake joint efforts required to reduce the cost of finance and the cost of technology, mobilise more than USD 1000 billions of investments needed by 2030 for massive deployment of solar energy, and pave the way for future technologies adapted to the needs Members commit to collectively address key common challenges to the scaling up of solar energy in line with their needs as well as to better harmonize and aggregate demand for, inter alia, solar finance, solar technologies, innovation, research and development, and capacity building. The Assembly meets annually at the seat of ISA and at the Ministerial level to make decisions concerning the implementation of this Alliance’s objectives and coordination of actions to be taken to achieve its goal. At present, ISA has 119 countries that have signed the Framework Agreement of ISA, of which 99 have ratified the Framework Agreement to become full Members. ISA has 52 Partner Organisations.

#### **Roles & Responsibilities**

The Director-General supports the Assembly in advancing the ISA mandate and supports Members to address common challenges and engage in coordinated action to scale up the deployment of solar energy. The Director-General who is the Chief Executive Officer is responsible to the Assembly for resource mobilisation and also for all the activities of the Secretariat, as well as its administration.

The level of the Director General, in terms of pay and perks will be equivalent to the Assistant Secretary-General (ASG) in the UN system and will be regulated as per the United Nations common system. The Headquarters Agreement between ISA and Government of India provides that the rank of Director General shall be equivalent to that of Ambassadors Extraordinary and Plenipotentiary and High Commissioners of Commonwealth countries accredited to India.

The Director-General under the authority of the Assembly will:

- i. Define broad strategies to promote and support policy advocacy activities and initiates and coordinates policy dialogue with Governments, local authorities and other partners in the implementation of the ISA mandate and objectives;
- ii. Provide overall direction to partnerships development and engagement with a wide range of stakeholders and partners including international organizations, other United Nations bodies, national, subnational and local governments, private sector, financial actors and other partners to ensure effective coordination of the global energy transition agenda and 2030 Agenda;

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<sup>1</sup> Article V (Secretariat) of the Framework Agreement of ISA

- iii. Provide leadership for innovative financing approaches and resource mobilisation activities to foster the cooperation and support of financial institutions in developed and developing countries to increase the resource base of the Secretariat and support countries to accelerate the deployment of solar energy at a national scale; and
- iv. Represent ISA to promote its vision, leadership, standing and impact, with the overall guidance of its Members.

### **Core competencies**

- i. Demonstrated leadership experience with strategic vision and proven skills in managing complex organisations, such as an inter-governmental, international non-governmental or multinational private sector entity and at least two years' experience at national level in the energy sector of a developing country;
- ii. Demonstrated understanding of the issue, of the pace, scale and the opportunities and challenges of solar energy deployment, backed by a track record of high impact interventions in an international context;
- iii. Demonstrated intellectual leadership, creativity and proven ability to propose new ideas and lead on new ways of working across silos to address issues of solar energy, issues of solar energy planning, legislation, financing, norms and standards, and on national solar energy policy as well as on the question of energy access in a complementary and synergetic way;
- iv. Proven track record of change management and accomplishments at the regional, national or international level with strong resource mobilization, political and diplomatic skills;
- v. Demonstrated ability to work harmoniously in a multi-cultural team and establish harmonious and effective working relationships both within and outside the organization; and
- vi. Proven ability to inspire, encourage, build trust and confidence and also build consensus, stimulate effective campaigns and drive collective action among a broad spectrum of people and organizations.

### **The candidate should have:**

- i. Vision and leadership;
- ii. Astute judgment and decision-making;
- iii. Team and consensus builder;
- iv. Ability to establish and maintain high-quality interpersonal relationships in a diverse, multicultural environment;
- v. Excellent communication and negotiating skills;
- vi. Ability to address highly contentious issues effectively; and
- vii. Action orientation and expertise in Solar Sector.

### **Qualifications**

- i. National of a Member Country and endorsed by that Member Country for initial appointment, and if sought, renewal.
- ii. At least 20 years of professional experience with at least 10 or more years of senior management at local, provincial, federal government and international levels.
- iii. Advanced university degree (Master's degree or equivalent or higher) in a field relevant to the position would be preferred.
- iv. Fluency in oral and written English is essential and fluency in other languages of the United Nations is an asset. Familiarity with Hindi language will be an added advantage.



- v. Excellent management and senior level administrative skills.
- vi. Astute judgment and decision-making faculty.
- vii. Ability to establish and maintain high-quality interpersonal relationships in a diverse, multicultural environment.
- viii. Skills and command for resource mobilisation for ISA and smooth coordination especially with the host country Government, Members, and international peers and organizations.
- ix. Proven records of administrative excellence and innovation in past services, including national or international awards, if any.
- x. A comprehensive understanding of energy policies and climate change, with a focus on solar energy is desirable.
- xi. Excellent communication and negotiating skills is highly desirable.

### **Application and timelines**

Qualified candidates may submit their application by sharing their completed application to the email: [President-ISA-Assembly@isolaralliance.org](mailto:President-ISA-Assembly@isolaralliance.org) with a copy to [DG-selection@isolaralliance.org](mailto:DG-selection@isolaralliance.org).

. The application must comprise of the following;

- i. Latest Resume
- ii. Statement of Intent
- iii. Endorsement letter from the Member Country to which the candidate belongs

The resume and statement of intent should detail the candidate's relevant experience in similar roles and demonstrate how the candidate has previously exhibited the competencies described in this vacancy announcement. The statement of intent should also outline the candidate's plans to enhance the impact of the International Solar Alliance (ISA) and its standing with the international community, in alignment with the ISA mandate and agenda of clean energy transition through solar. The statement of intent should be no longer than two pages (1000 words).

**The application must be submitted to the given email, latest by 11:59 pm IST on 5 August 2024.**

The shortlisted candidates will be requested for interviews in August/September 2024 and for a presentation to the Assembly on 4 November 2024, subject to being shortlisted.

### **Conflict of interest:**

Shortlisted candidates will be required to complete a declaration of interests, prior to the appointment to identify potential conflicts of interest. This aims to prevent and manage any situations where personal interests may conflict, or appear to conflict, with the interests of ISA, should the candidate be appointed to this position.



Reference: ISA/DG-selection/01/2024  
New Delhi, 14 June 2024

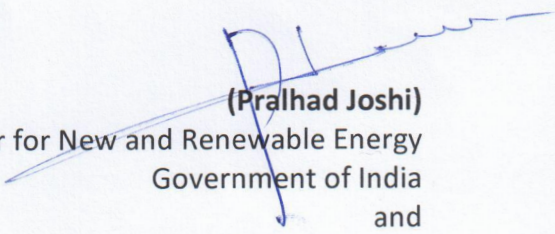
**NOTIFICATION**  
**by the President of the Assembly**  
(under clause 5 of Annex I of Rules of Procedure of the Assembly)

Article V of the Framework Agreement of the International Solar Alliance (ISA) established a Secretariat to assist the ISA Members in their collective work under the Framework Agreement. The Secretariat comprises of a Director-General, who is the Chief Executive Officer and other Staff as may be required. The Director-General is selected by and responsible to the Assembly, for a term of four years, renewable for one further term (Article V (2) of the Framework Agreement).

Pursuant to the Rules of Procedure of the Assembly (clause 5 of Annex I), which provides the procedures for the selection of the Director-General, it is hereby notified that the four-year term of the incumbent Director-General will end on 14 March 2025. As informed by the incumbent Director-General, he will not be seeking renewal of his appointment for a further term.

Now, therefore, Members are invited to nominate eligible candidates for the position of Director-General of ISA. The nomination including the name and curriculum vitae of the nominated candidate must be submitted within 45 days of this notification.

This notification also encloses a note on the procedures of ISA governing the appointment of the Director-General and guidelines for submission of nominations.

  
**(Pralhad Joshi)**  
Minister for New and Renewable Energy  
Government of India  
and  
President of the Assembly

**Members of the International Solar Alliance**

cc: National Focal Points and Contact points of ISA Members

**Note on the procedures of ISA governing the appointment of the Director-General.**

1. The Director-General of the International Solar Alliance (ISA) is selected by the Assembly for a term of four years, in accordance with the Framework Agreement and the Rules of Procedure of the Assembly (RoP). The relevant provisions are as follows;

**Article V (2) of the ISA Framework Agreement:** “The Director General is selected by and responsible to the Assembly, for a term of four years, renewable for one further term.”

**Rule 46 B of the Rules of Procedure of the ISA Assembly (RoP): Selection and Appointment of the Director-General:** “In accordance with Article V (2) of the Framework Agreement, the Director General shall be selected by the Assembly. Selection shall be by consensus of the Members present, or, if no consensus can be reached, by a majority vote of two-thirds of the Members present and voting. A majority of the Members of the ISA shall constitute a quorum for the selection of the Director General. In the event that the incumbent DG seeks renewal of his/her appointment for a further term under Article V (2) of the Framework Agreement, the incumbent DG shall submit his/her intent to seek renewal with the endorsement of the member country of the ISA to which he/she belongs. The detailed procedure for the selection and appointment of the Director General in **Annex I.**”

2. Pursuant to the aforementioned provisions of the Framework Agreement and RoP, the incumbent Director-General was selected by the Assembly during its First Special Session held virtually on 15 February 2021, for a four-year term beginning from 15 March 2021 (till 14 March 2025). The incumbent Director-General has informed the President of the Assembly in writing on 15 March 2024 that he will not be seeking renewal of his appointment.
3. The procedures of ISA governing the appointment of the Director-General along with the selection timelines are provided in Table 1.0 below;

**Table 1.0 Procedures of ISA governing the appointment of the Director-General**

Sl. No	Procedure	Date and timeline
1.	Notification to the Members of forthcoming end of term of the incumbent Director-General.	14 June 2024.
2.	Vacancy announcement	14 June 2024
3.	Appointment of a Selection Committee composed of up to four members, one each from every regional grouping as recommended by the Regional Committees, to shortlist three candidates.	To be appointed by 14 July 2024
4.	Appointment of expert agency to assist the Selection Committee	To be appointed by 14 July 2024
5.	Submission of nominations by the Members.	Last date of receiving nominations: 5 August 2024

Sl. No	Procedure	Date and timeline
5.	Circulation of nominations received to all Member Countries.	As received.
6.	Review of applications and interview selected candidates to shortlist up to three candidates by the Selection Committee.	To be completed by 16 September 2024.
7.	Circulation of Selection Committee shortlist along with supporting documents to the Member Countries.	4 October 2024
8.	Selection of the Director-General at the Seventh Session of the Assembly	4 November

#### 4. Guidelines for submission of nominations

- 4.1. **Content of the nomination:** The nomination of the candidate by Members must contain
- Endorsement letter of the Member Country (NFP) to which the nominated candidate belongs.
  - Profile of the nominated candidate with his/her Curriculum vitae with a vision for ISA for the next four years.
- 4.2. **Mode of submission:** The nominations can be submitted through the ISA National Focal Points or Contact Points in New Delhi by email. Email for submission: President-ISA-Assembly@isolaralliance.org with a copy to DG-selection@isolaralliance.org.
- 4.3. **Last date of receiving nominations:** Nominations of candidates must be received by the President at the latest 90 days before the opening date of the Assembly, by 5 August 2024.
- 4.4. **Selection procedure:** The Secretariat will table an agenda for selection of the Director-General at the Seventh Session of the Assembly scheduled to convene on 4 November 2024. The candidates shortlisted by the Selection Committee will be requested to make presentations. The Assembly will select the Director-General by consensus or by a majority vote of two-thirds of the Members present and voting if no consensus is reached.
- “Members present and voting means Members casting an affirmative or negative vote. Members who abstain from voting are considered as non-voting”<sup>1</sup>
- 4.5. **Withdrawal of nomination:** Candidates may withdraw their candidature at any time during the process.
- 4.6. **Confidentiality:** The Members shall ensure confidentiality of all the proceedings at all stages of the process.

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<sup>1</sup> Rule 65 (Voting) of the Rules of Procedure of the Assembly of the International Solar Alliance